

Notice of Overview and Scrutiny Board

Date: Monday, 16 March 2020 at 2.00 pm

Venue: Council Chamber, Civic Offices, Bridge Street, Christchurch BH23 1AZ



Membership:

Chairman:

Cllr P Broadhead

Vice Chairman:

Cllr M Haines

Cllr M Anderson

Cllr S Bartlett

Cllr M F Brooke

Cllr M Earl

Cllr G Farquhar

Cllr L Fear

Cllr M Greene

Cllr N Greene

Cllr M Iyengar

Cllr R Lawton

Cllr R Maidment

Cllr P Miles

Cllr C Rigby

All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 454627 or email claire.johnston@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

6 March 2020



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(tanya.coulter@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Members.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. **Action Sheet**

To note and comment on the Board's Action sheet as required.

7 - 12

5. **Public Speaking**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Monday 9 March 2020

The deadline for the submission of a statement is 12.00 noon, Friday 13 March 2020.

The deadline for the submission of a petition is 12.00 noon, Friday 13 March 2020.

6. **Chairman's Update**

For the Board to consider any issues raised by the Chairman which are not dealt with elsewhere on the agenda.

7. **Forward Plan**

To consider and amend the Board's Forward Plan as appropriate and to consider the published Cabinet Forward Plan.

13 - 16

8. Scrutiny of Environment Related Cabinet Reports

To consider the following environment related report scheduled for Cabinet consideration on 18 March:

- Kerbside Recycling Collection Service (Bournemouth)

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Felicity Rice, Portfolio Holder for Environment and Climate Change.

The Cabinet report will be published on Tuesday 10 March and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3727&Ver=4>

9. Scrutiny of Transport and Infrastructure related Cabinet Reports

To consider the following transport and infrastructure related reports scheduled for Cabinet consideration on 18 March 2020:

- BCP Council Parking Charges Harmonisation
- Street Works Permitting Scheme

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Andy Hadley, Portfolio Holder for Transport and Infrastructure.

The Cabinet report will be published on Tuesday 10 March and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3727&Ver=4>

10. Scrutiny of Planning Related Cabinet Reports

To consider the following planning related reports scheduled for Cabinet consideration on 18 March 2020:

- Heathlands SPD

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Margaret Phipps, Portfolio Holder for Strategic Planning.

The Cabinet report will be published on Tuesday 10 March 2020 and available to view at the following link:

a) **Future Meeting Dates 2019/20**

To note the following future meeting dates and locations for the 2019/20 municipal year:

20 April 2020, venue TBC

b) **Future Meeting Dates 2020/21**

To consider the following meeting dates for the 2020/21 municipal year:

- 18 May 2020 - Christchurch
- 22 June 2020 - Bournemouth
- 20 July 2020 - Christchurch
- 24 August 2020 - Poole
- 21 September 2020 - Bournemouth
- 19 October 2020 - Christchurch
- 16 November 2020 - Poole
- 7 December 2020 - Bournemouth
- 4 January 2021 - Christchurch
- 1 February 2021 - Poole
- 1 March 2021 - Bournemouth
- 1 April 2021 - Christchurch

Venues to be confirmed.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.